

Overview and Scrutiny Board

2023

20th November

Food Bank and Community Supermarket Provision Task Group

Relevant Portfolio Holder	Councillor Shirley Webb – Portfolio Holder for Health and Wellbeing and Strategic Housing
Portfolio Holder Consulted	Yes
Relevant Head of Service	Judith Willis, Head of Community and Housing Services
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Wards Affected	All
Ward Councillor(s) consulted	N/A
Relevant Strategic Purpose(s)	All - Enabling
Non-Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

1. RECOMMENDATIONS

The Overview and Scrutiny Board is asked to:-

- a) Appoint a Chairman of the Food Bank and Community Supermarket Provision Task Group; and**
- b) Agree the Membership of the Food Bank and Community Supermarket Provision Task Group.**

2. BACKGROUND

- 2.1 At the last meeting of the Overview and Scrutiny Board on 16th October 2023, Members agreed that a Task Group should be established looking at Food Bank and Community Supermarket Provision in the District.
- 2.2 The purpose of this report is to formalise the membership of this Task Group, considering requests received to date from Members who have asked to be included in the Task Group following last meeting of the Overview and Scrutiny Board.

Overview and Scrutiny Board 2023

20th November

3. OPERATIONAL ISSUES

3.1 Chairman

Traditionally the Chairmen of Task Groups have been chosen from among Members of the Overview and Scrutiny Board. Members are asked to consider whether they are happy with this arrangement to continue in this case.

3.2 Membership

It has been the existing practice within the Council that Task Groups are composed of 5 Members with a quorum of 3. Councillors are asked to consider if this is an appropriate number of Members for this Task Group. It is not specified as to whether that membership needs to be politically balanced, although it would be good practice to have each political group represented.

Members are agree to the membership of the Task Group. Any Member wishing to put his/her name forward for this Task Group needs to be aware that the Task Group will meet regularly throughout the review.

3.3 Terms of Reference

The terms of reference will be agreed by Members with the assistance of Officers once the membership has been agreed and before the first meeting of the Task Group.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications in respect of this report. Although it should be noted that there will be resource implications in respect of officer time in attending and preparing for the Task Group meetings and there may be resource implications associated with any recommendation(s) made by the Task Group.

5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications relating to this report, other than those in respect of the Overview and Scrutiny function as a whole. Task Group is currently not constituted, but an arrangement available to the Overview and Scrutiny Board to consider a matter of interest in depth.

Overview and Scrutiny Board

2023

20th November

6. OTHER - IMPLICATIONS

Relevant Strategic Purpose

- 6.1 The work of the Task Groups would contribute towards meeting the strategic purpose of providing residents with the enabling mechanisms to do what they need to do to meet their purpose.

Climate Change Implications

- 6.2 There are no climate change implications in respect of this report.

Equalities and Diversity Implications

- 6.3 There are no direct customer/equalities and diversity implications in respect of this report.

7. RISK MANAGEMENT

- 7.1 No specific risks have been identified at this stage.

8. APPENDICES and BACKGROUND PAPERS

None